



# ALL SAINTS RC SCHOOL

Diocese of Middlesbrough  
All Saints RC School  
Admissions Policy - Sixth Form September 2024



*'Jesus said, Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these'. (Matthew 19.14)*

## 1. Principles of the Policy

All Saints RC School was founded by the Catholic Church to provide education for children of Catholic families. Whenever there are more applications than places available, priority will always be given to Catholic children in accordance with the oversubscription criteria listed below. The school is conducted by its governing body as part of the Catholic Church in accordance with its trust deed and instrument of government and seeks at all times to be a witness to Our Lord Jesus Christ.

As a Catholic school, we aim to provide a Catholic education for all our pupils. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education be fully supported by all families in the school. We therefore hope that all parents will give their full, unreserved and positive support for the aims and ethos of the school. This does not affect the right of an applicant who is not Catholic to apply for and be admitted to a place at the school in accordance with the admission arrangements. All Saints RC School welcomes students of all faiths and none into the Sixth Form provided that they fulfill the admissions criteria and there are places available under the oversubscription criteria.

The governing body is the admission authority and has responsibility for admissions to this school. The governing body has set its admission number at 240 for applicants to year 12 in the school year which begins in September 2024.

## 2. Aims

This policy establishes the principles by which students will be admitted into the school Sixth Form in the event there are more applicants than places. All students are required to apply for a place in the Sixth Form.

## 3. How and when to apply

Applications to the Sixth Form are made via the application form on the All Saints RC School website <https://www.allsaints.york.sch.uk/sixth-form/sixth-form-applications>.

### Admission to the Sixth Form

1. Admission to the Sixth Form will be from:
  - a) Students in Year 11 at All Saints RC School
  - b) Students from outside of All Saints RC School
2. Students on roll at All Saints RC School are required to apply for a place in the Sixth Form, as are students from other schools.
3. The entry requirements for admission to the Sixth Form shall be the same for students on roll in Year 11 at the school and external applicants.
4. Students will be enrolled into the Sixth Form prior to the start of the Autumn Term in each school year although there may be some occasions when students transfer during the academic year.

### Entry Requirements

All those seeking admission to the Sixth Form must achieve the necessary grades for access onto the courses they have chosen (refer to the subject specific entry requirements). All applications are subject

to approval by the Sixth Form team. Should a subject applied for not have been studied previously at GCSE, entry will be at the discretion of the Sixth Form team in negotiation with the department and under the criteria they determine e.g. evidence in the form of a portfolio or prior attainment. Access to new subjects (not necessarily available at GCSE) is dependent on the applicants' GCSE profile.

#### **Timetable for Admission**

- |                                                                       |                |
|-----------------------------------------------------------------------|----------------|
| 1. Students complete application                                      | January 2024   |
| 2. Applications processed                                             | February 2024  |
| 3. Option blocks are fixed based on applications                      | March 2024     |
| School makes conditional offer and this is<br>Communicated to parents |                |
| 4. GCSE results are published                                         | August 2024    |
| 5. Admission confirmed or refused                                     | August 2024    |
| 6. Independent appeals                                                | September 2024 |

#### **4. Implementation**

##### **Pupils with an Education, Health and Care Plan or a Statement of Special Educational Needs**

The admission of pupils with a statement of Special Educational Needs or an Education, Health and Care Plan is dealt with by a completely separate procedure. Children with a Statement of Special Educational Needs or Education, Health and Care Plan that names the school must be admitted, where they meet the academic entry criteria. Where this takes place before the allocation of places under these arrangements this will reduce the number of places available to other children.

##### **Oversubscription Criteria**

At any time where there are more applications for admission than the number of places available in any year group, places will be offered according to the following order of priority:

1. Catholic looked after and previously looked after children. (see definition note 7)
2. Catholic children of members of school staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made; or the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage
3. Other Catholic children.
4. Other looked after and previously looked after children. (see definition note 7)
5. Catechumens.
6. Other children of members of school staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made; or the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage
7. Children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see definitions)
8. All other applicants.

**Within each of the categories listed above, the following provisions will be applied in the following order:**

- (i) The attendance of a sibling at the school at the time of enrolment will increase the propriety of an application within each category so that the application will be placed at the top of the category in which the application is made (see definition note 5)

## **Tie-break Criteria**

Where the offer of places to applicants in any of the categories would lead to over subscription within that category, applicants will be prioritised in the following order:

1. Children with one or more parents currently serving in the Armed Forces.
2. Those with the shortest safe walking route from their home to school. Distance will be measured by the shortest walking route from the front door of the child's home address to the main entrance of the school's upper site, using the Local Authority's GIS computerised measuring system, with those living closer to the school receiving the higher priority.

## **Late Applications**

Late applications will be considered up to the end of the September in the Autumn Term in year of entry. Option blocks are determined after the application deadline has passed. Consequently, for late applications, some subject options may not be available. Any offers or conditional offers may be subject to the size or projected size of classes.

## **Appeals**

Any student who is unsuccessful in their application for a place in the Sixth Form has the right of appeal to an independent appeals panel.

## **False Information**

Where the School has made the offer of a place in the Sixth Form based on a fraudulent or intentionally misleading application, which has effectively denied a place in the Sixth Form to a student with a stronger claim, the offer of a place will be withdrawn.

## **5. Monitoring, Evaluation and Review**

The Governing Body will review this policy every year and assess its effectiveness and implementation

## **6. Availability**

This policy is available on the school website. Copies will also be available, if required, from the Head Teacher's Secretary.

## **7. Definitions**

### **Looked after child**

A 'looked after child' has the same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of a local authority or (b) being provided with accommodation by them in the exercise of their social services functions (e.g. children with foster parents) at the time of making application to the school.

A 'previously looked after child' is a child who was looked after, but ceased to be so because he or she was adopted, or became subject to a child arrangements order, or special guardianship order. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted.

### **Catholic**

'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. For the purposes of this policy, it includes a looked after child living with a family where at least one of the parents is Catholic.

For a child to be treated as Catholic, evidence of baptism or reception into the Church will be required. Those who have difficulty obtaining written evidence of baptism should contact their Parish Priest who, after consulting with the Diocese, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the laws of the Church.

## **Catechumen**

A Catechumen is a member of the catechumenate of the Catholic Church; they are under instruction to become a member of the Catholic Church. A certificate of reception into the order of catechumens will normally evidence this.

## **Sibling (brother or sister)**

Sibling includes half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit, at the same address as that sibling and is in attendance at the same school on the date of admission.

## **Eligible Parents**

Eligible parents are defined as staff employed at All Saints for two or more years or potential staff who will meet a skills shortage as defined on the school website at the date of application.

## **Churches Together in England**

Other Christian children who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England. See the list at this link:

[http://www.cte.org.uk/Groups/234772/Home/Contacts/Member\\_Churches\\_list/Member\\_Churches\\_list.aspx](http://www.cte.org.uk/Groups/234772/Home/Contacts/Member_Churches_list/Member_Churches_list.aspx)

Applicants seeking admission under criterion 9 will be required to produce a baptismal certificate or a letter confirming their baptism and a letter confirming their commitment as regular worshippers from their minister of religion.

## **Distances**

Distance will be measured by the shortest walking route from the front door of the child's home address to the main entrance of the school, using the Local Authority's Geographic Information System (GIS), computerised measuring system, with those living closer to the school receiving the higher priority.

**The policy will next be reviewed in January 2023.**

<b>Person Responsible:</b>	<i>Assistant Headteacher (Head of Sixth Form)</i>
<b>Reviewed by:</b>	<i>Governors' Admissions Committee</i>
<b>Last Review Academic Year:</b>	<i>May 2022</i>
<b>Adopted by Governing Body</b>	<i>May 2022</i>